

TOWN OF WESTFORD
PLANNING COMMISSION MINUTES
Minutes for June 3, 2009 Meeting
Approved on June 24, 2009

Commission Members Present: Mark Letorney (Chair), Patrick Haller and Seth Jensen.

Commission Members Absent: Jason Hoover and Michael Nelson.

Also Present: N/A

The meeting began at approximately 7:07 p.m.

Town Plan Re-Write

Greenways & Trails

The Planning Commission will discuss this section of the Town Plan at their next meeting.

Housing

Seth explained the revisions he made to the housing section of the Plan. The Commission discussed the revisions briefly and suggested further revisions. The Commission will review Seth's draft in further detail and discuss the draft in more depth at their next meeting. Melissa will make a minor revision to the building permit graph and email it to Seth.

Transportation

The Planning Commission will discuss this section of the Town Plan at their next meeting.

Historic Resources

The Planning Commission will discuss this section of the Town Plan at their next meeting.

Future Land use

The Planning Commission reviewed the future land use section of the Plan, suggested further revisions, and developed new goals and objectives based on the Community Survey results. Melissa will make the necessary revisions for the Commission to review at a future date. Pat review this section to develop an appropriate goal connected to energy efficiency.

General Goals

The Planning Commission will discuss this section of the Town Plan after all other sections of the Plan are completed.

Planning Commission Work Plan

The Planning Commission reviewed and revised the work plan.

Minutes of the May 20, 2009 Meeting

Pat MOVED to approve the minutes.

Seth SECONDED the motion.

The motion PASSED: 3 – 0.

Planning Commission Bylaw & Town Plan Amendment Report

Pat MOVED to approve the report as written.

Seth SECONDED the motion.

The motion PASSED: 3 – 0.

Steep Slope & Waiver Regulations

Melissa explained the Town Attorney's suggestion to include language in the waiver section of the Subdivision Regulations which lists regulations that may not be waived by the DRB under any circumstance. Mark said Commissioners should review the regulations and develop a list of regulations that should not be waived. They will review the list each Commissioner devised in July.

July Planning Commission Newsletter Article

The Commission asked Melissa to send out an email asking who would like to write the July Planning Commission article for the Newsletter.

Other Business

Pat told the Commission that the PSB hearing on the Georgia Mountain Wind Project would be held on June 9th and he was planning to attend.

Seth MOVED to adjourn. Pat SECONDED the motion.

The motion PASSED: 3 - 0.

The meeting adjourned at approximately 8:51 p.m.

Submitted by,
Melissa Manka, Planning Coordinator