

TOWN OF WESTFORD
PLANNING COMMISSION MINUTES
Minutes for October 6, 2010 Meeting
Approved on December 1, 2010

Commission Members Present: Mark Letorney (Chair), Gordon Gebauer, and Seth Jensen

Commission Members Absent: Patrick Haller and Jason Hoover.

Also Present: Melissa Manka (Planning Coordinator).

The meeting began at approximately 7:00 p.m.

FY 2011-2012 Planning Commission Budget Workshop

The Planning Commission reviewed and discussed the FY 11-12 budget. They decided to recommend approval of the “ideal budget” to the Selectboard as well as proposed an additional \$1,000 in grant match funds to pay a consultant to help with regulation changes associated with implementation of the Town Plan.

Form/Performance Based Zoning & Uses

The Planning Commission discussed form based zoning and decided to discuss possible commercial areas, sizes and uses at their next meeting.

Seth noted that the definition of restaurant needs to be revised to allow for food to be eaten off premises.

PUD Density Bonuses for Donation of Public Spaces

The Planning Commission reviewed example density bonus in lieu of public space language from Hinesburg and Jericho and asked Melissa to revise the Jericho language to better suit Westford’s needs prior to their next meeting.

Implementation Plan & Work Plan

The Planning Commission reviewed the 2010 and 2011 Implementation Plans as well as the Planning Commission Work Plan and made revisions as necessary.

Minutes of the September 1, 2010 Meeting

The Planning Commission will review the minutes of their September 1st meeting at their next meeting.

The meeting adjourned at approximately 8:31 p.m.

Submitted by,
Melissa Manka, Planning Coordinator