

SELECTBOARD MEETING
November 5, 2009

Present:	John Quinn Robert Bancroft David Tilton	Nanette Rogers Charlotte Vincent
Guests:	Mark Letorney Barb Peck Janet Franz David & Gail Roy Dennis Angiono	Marilyn Thomas Mark Drapa Heike Meyer Jeremy Ross

The meeting was called to order by John Quinn at 7:24 p.m.

PLANNING COMMISSION – FY'11 BUDGET REQUEST

Mark Letorney was present to review the Planning Commission's budget request. The Commission is requesting a slight increase from the current year. The increases are for travel and education.

The Commission would like the Selectboard to reconsider printing warnings in Seven Days rather than the Burlington Free Press. The Free Press is considerably more expensive. Information on the meetings appear on the Front Porch Forum, the Town's website and posted at public places, such as the Westford Market. The Board feels that more people look in the Free Press for these types of notices and it is delivered to people's homes.

The Commission would like to have the Town attorney review the Town Plan. The Board feels this is a good idea and asked Mark to get an estimate.

TOWN CENTER COMMITTEE – FY'11 BUDGET REQUEST

The Town Center Committee would like to have an Australian ballot article for Town Meeting to request funds for a new parking lot.

FEE SCHEDULE

The Board reviewed the draft Fee Schedule. They would like Melissa to contact neighboring towns to find out what the towns are charging.

HUNTLEY ROAD CULVERT

The Huntley Road culvert does not qualify for the Pre-Disaster Mitigation Grant. It is possible that the culvert will qualify for a State grant, which will require a 20% match. The estimate for replacing the culvert is \$94,000. The Town should budget \$20,000 in the event that it is awarded a grant.

STORMWATER MITIGATION GRANT

Dave Tilton made a motion to appoint Melissa Manka as project manager/administrator of the Stormwater Mitigation Grant, seconded by Bob Bancroft. Motion passed: 3-0.

EXECUTIVE SESSION

Dave Tilton made a motion to enter Executive Session at 7:50 p.m. to discuss litigation, seconded by Bob Bancroft. Motion passed: 3-0. People in attendance were John Quinn, Bob Bancroft, Dave Tilton and Nanette Rogers. The Board exited Executive Session at 7:59 p.m.

Dave Tilton made a motion to contact David and Patricia Kuhfahl regarding a potential alternative access to the Martin Perry subdivision contingent on the Development Review Board's confirmation of wanting to pursue, seconded by Bob Bancroft. Motion passed: 3-0.

FARMERS' MARKET

Janet Franz, Mark Drapa, Marilyn Thomas, Barb Peck and Heike Meyer met with the Board to discuss the status of the Farmers' Market. The Market is a sub-committee of the Conservation Commission, therefore it has tax exempt status under the Town. The Market will close out its checking account and have the funds managed by the Town's treasurer. Any grants the Market applies for should be applied for under the Town. The members and Board discussed Heike Meyer's positions – manager and advertising manager; how she will be paid, contracting for advertising services, etc. The Market intends to remain self sufficient. Expenses, including Heike's salary, will come from vendor fees, grants, etc. The Town will check with its insurance carrier regarding liability insurance. The Market will let the Board know what its decision is regarding Heike's positions.

ROY BURN PERMIT VIOLATION

David and Gail Roy met with the Board to discuss a warning notice issued by the Fire Warden, Dennis Angiono. Mr. Roy advised that he has had a fire pit for over 30 years. He cooks food on it and the fires are small. John Quinn stopped by in response to a phone call from Mr. Roy. He took pictures of the pit, which he showed everyone.

Dennis advised that he was driving by Mr. Roy's house when he saw smoke. He stopped to ask if Mr. Roy had a burn permit, which he did not. When asked, Mr. Roy showed Dennis the pit. There were a lot of leaves around the pit therefore he could not see it very well. Due to Mr. Roy's uncooperativeness, Dennis had to obtain his name and address from the Town Office. He added that he made a judgment call based on what he saw, and decided to issue a warning.

A few residents spoke in support of Mr. Roy being able to burn without a permit. Barb Peck offered State law regarding permissible open burning, which includes camp fires when not prohibited by a local ordinance.

The Board feels that the pit is reasonable and that there appeared to be a communication problem between Mr. Roy and Dennis. The Board pointed out that Dennis is appointed by the State therefore they do not have authority over him.

Dennis advised that he will rescind the warning.

ADJOURN

Dave Tilton made a motion to adjourn, seconded by Bob Bancroft. Motion passed: 3-0.

The meeting adjourned at 8:45 p.m.

Respectfully Submitted,

John Quinn, Chair
Westford Selectboard

Nanette Rogers
Town Clerk