

SELECTBOARD MEETING
November 12, 2009

Present:	John Quinn David Tilton Gary Estus	Nanette Rogers Charlotte Vincent
Guests:	Melissa Manka Linell Vilaseca Randy Botala	Andrea Letorney Bill Fay

The meeting was called to order by John Quinn at 7:05 p.m.

SALT SHED

Melissa sought permission from the Board to ask for additional grant money through the Stormwater Mitigation Grant Program to conduct initial planning and design for the salt shed. The Town can request up to an additional \$5,000 while maintaining the \$5,000 match already budgeted. The only requirement, which hasn't changed since applying for the grant, is the need to build the structure within 10 years.

Dave Tilton made a motion to apply for additional funds for the salt shed, seconded by John Quinn. Motion passed: 2-0.

John Quinn noted that money should be included in the Capital Budget to have the shed built within 10 years to honor the Town's commitment based on the grant.

HUNTLEY ROAD CULVERT

Melissa discussed with the Board budgeting to replace the Huntley Road Culvert. If the Town is awarded a grant the match is 20% or \$20,000. If no grant is awarded, the estimated cost is almost \$100,000. The Regional Planning Commission is trying to get the estimate reduced.

PELKEY ZONING VIOLATION

A zoning violation has been issued to Ted and Michelle Pelkey for constructing large structure without a building permit and for operating a business without Town approval. The Town has notified Mr. Pelkey several times that permits are needed. Mr. Pelkey refused to apply for the permits.

LIBRARY – FY'11 BUDGET REQUEST

Andrea Letorney and Linell Vilaseca were present to review the library's budget request. The library has seen an incredible increase in usage due to access to high speed Internet and free resources. The proposed budget is slightly more than FY'10 to account for being open for one additional hour per week. The library is applying for a grant to insulate the building and install new windows. If the grant is not awarded, the Library Trustees may need to ask the voters for the funds.

FIRE DEPARTMENT – FY'11 BUDGET REQUEST

Bill Fay and Randy Botala presented the Fire Department's proposed budget. The Fire Dept. level funded from FY'10 with the exception of insurance. They discovered the trucks were covered at an agreed value, which was based on the price paid, versus guaranteed replacement cost. The new policy will have higher liability limits. The collision deductible was increased to offset part of the increase in premium.

CONSERVATION – FY'11 BUDGET REQUEST

The Conservation Commission is requesting \$850, of which \$350 is for a new weed whacker. Charlotte advised that the Commission has an account with more than enough funds to cover the cost of the whacker. She will email them about the account.

STATE POLICE CITIZEN ADVISORY BOARD

The Board received applications from David Dewey and Dennis Angiono. The Board is wondering if Mr. Dewey is interested in assisting with the Emergency Operations Plan. John will call Mr. Dewey to discuss.

MPO REPRESENTATIVE APPOINTMENT

Dave Tilton made a motion to appoint Suzanne Blanchard to the Metropolitan Planning Organization, seconded by John Quinn. Motion passed: 2-0.

STONEY RIDGE MAINTENANCE

Brian and Lynn Zinger were present to discuss the maintenance of the turn around at the end of Stoney Ridge. In previous years, the turn around was graded and plowed out. Recently, when the road was graded piles of leaves were left in the turn around, and last year minimal plowing was done. As winter progresses, the turn around becomes smaller and smaller. They would like to see more of the turn around plowed out. Also, as the snow melts the area becomes very wet.

Gary advised that grading the turn around is not possible because the grader is too large for the small area. The area has always been wet because the water and snow melt have no where to go. The larger plow trucks won't be able to clear the turn around out; he will have to bring the smaller truck up after all the roads are done. The only way to clean out the leaves and grade the turn around is by using the bucket loader. Gary agreed to finish clearing the snow from the turn around with the small plow truck.

NIMS RESOLUTION

The Board will ask Eric Brennan to attend the December 10th meeting. They would like the Regional Planning Commission to clarify who needs to attend the ICS100 training.

CONSERVATION COMMISSION APPOINTMENT

Dave Tilton made a motion to appoint Daniel Strobridge per recommendation of the Conservation Commission, seconded by John Quinn. Motion passed: 2-0.

ROAD SCHEDULE

Dave Tilton made a motion to approve the November 13th through November 27th, 2009 road schedule, seconded by John Quinn. Motion passed: 2-0.

Gary advised that a resident on Woods Hollow Road has planted cedar trees within the town right of way. He thinks they were put in over the summer. The Board will send a letter asking the trees be relocated outside of the right of way in the spring.

The beavers on Woods Hollow Road have built dams upstream of the culvert. Gary believes there will be detrimental damage to the road if the dams let go. The Board will send a letter to the property owners.

BILLS/CORRESPONDENCE

The Board received a letter from Ronald Frey in response to their letter dated August 25, 2009 regarding Mr. Frey's concern of water run off from Old Stage Road onto his property. Dave Tilton made a motion to donate \$100 to the Front Porch Forum, seconded by John Quinn. Motion passed: 2-0.

Bob Laurent's notes from the State Police Citizen Advisory meeting mention creating a Neighborhood Watch Program. The Board would like the State Police contacted to find out more information.

Bills were approved.

ADJOURN

Dave Tilton made a motion to adjourn, seconded by John Quinn. Motion passed: 2-0.

The meeting adjourned at 9:15 p.m.

Respectfully Submitted,

John Quinn, Chair
Westford Selectboard

Nanette Rogers
Town Clerk