

enforce the Ordinance. It was also noted there is a section that would be difficult for ATV passage. The Board would like to consult with the Town's attorney to see if a survey is needed and what type of legal documents, if any, are needed between the Town and abutting property owners.

FEE SCHEDULE & IMPACT FEES

The Board reviewed the spreadsheet of fees assessed by neighboring towns. A mix of Underhill and Westford fees will be used. Melissa will identify any areas where the number should be different.

It was noted that several of the towns in the spreadsheet also assess impact fees. The document from the Regional Planning Commission refers to assessing impact fees for utilities but does not mention capital equipment. Melissa will consult with RPC regarding implementation of impact fees for capital equipment. Melissa will get the formula used in Georgia to assist Bob with calculations for fees to be assessed in Westford. The Board would like to find out if road impact fees could be used to straighten the sharp corner on Plains Road. Costs associated with doing this project could be high due to acquiring land from abutting property owners.

CAPITAL BUDGET

The Board reviewed an updated draft of the Capital Budget. The Board would like all years for a single category together to make reading of the chart easier. The emergency generator was added. The prioritization and cost of replacement needs to be reviewed to determine if reasonable.

ZONING VIOLATION FINES

Maurice Rathbun met with the Board to discuss the assessment of fines regarding two zoning violations. Ted Pelkey needs to get Town approval for a home occupation. The Board would like to wait until this is done. Tom Murray has applied for and received a permit. The Board would like the Town attorney to draft a letter to be sent to the property owner reflecting the cost to the Town relative to the violation.

Bob Bancroft made a motion to assess a \$230.00 fine for Tom Murray, seconded by Dave Tilton. Motion passed: 3-0.

ROAD SCHEDULE

Bob Bancroft made a motion to approve the Road Schedule for January 15, 2010 through January 28, 2010, seconded by Dave Tilton. Motion passed: 3-0.

BILLS/CORRESPONDENCE

The Treasurer asked what the Board would like to do with the revenue from the metal dumpster. In the past the revenue was donated to the Playground Equipment Fund. The Board would like to know how much revenue was taken in to decide what to do with the money.

VSHI GRANT SUPPORT LETTER

The Board approved a support letter for the CCRPC Regional Energy Committee's Vermont Sustainable Heating Initiative grant proposal for studying the feasibility of producing solid biomass fuel in Chittenden County.

TOWN MEETING WARNING DRAFT

The Board reviewed a draft of the Town Meeting warning. The library parking lot article will be removed.

HUMANE SOCIETY ANNUAL AGREEMENT

The Board signed the annual agreement for the Humane Society.

MINUTES

Bob Bancroft made a motion to approve the minutes of December 10, 2009 as amended, seconded by Dave Tilton. Motion passed: 3-0.

Dave Tilton made a motion to approve the minutes of December 22, 2009 as amended, seconded by Bob Bancroft. Motion passed: 3-0.

Bob Bancroft made a motion to approve the minutes of December 29, 2009 as amended, seconded by Dave Tilton. Motion passed: 3-0.

Bob Bancroft made a motion to approve the minutes of January 5, 2010 as amended, seconded by Dave Tilton. Motion passed: 3-0.

EXCESS WEIGHT PERMIT

The Chair approved an Excess Weight Permit for Earl Shatney.

BUDGET WORKSHOP

The Board reviewed the proposed budget. The attendance at the informational meeting on January 7th was low. The people who attended were generally supportive of the proposed budget.

EXECUTIVE SESSION

Dave Tilton made a motion to enter Executive Session at 9:50 p.m. to discuss salaries, seconded by Bob Bancroft. Motion passed: 2-0; 1 recusal. People in attendance were John Quinn and Dave Tilton.

The Board exited Executive Session at 10:05 p.m.

ADJOURN

Dave Tilton made a motion to adjourn, seconded by John Quinn. Motion passed: 2-0.

The meeting adjourned at 10:05 p.m.

Respectfully Submitted,

John Quinn, Chair
Westford Selectboard

Nanette Rogers
Town Clerk