

DOG WARDEN

John Campi met with the Board to discuss his interest in the Dog Warden position. He is familiar with the duties because he used to assist wife when she was warden.

John Quinn made a motion to appoint John Campi as Dog Warden effective immediately, seconded by Ira Allen. Motion passed: 3-0.

A letter will be sent to Bill Stygles requesting town supplies be returned to the town office and thank him for his service.

ENERGY COMMITTEE APPOINTMENT

The Board met with Steve Knight to discuss his interest in serving on the Energy Committee.

Ira Allen made a motion to appoint Steve Knight to the Energy Committee, seconded by John Quinn. Motion passed: 3-0.

PROPERTY ACCESSED CLEAN ENERGY (PACE) DISTRICT UPDATE

Members of the Energy Committee met with the Board to discuss the PACE program. The Committee would like to present the program to the voters in March. Informational meetings will be held late fall, early winter. The Board has no objection to offering this program to residents. With the possible exception of town office staff time, there is no burden on the Town. It's possible a fee could be assessed with the application to cover the administrative costs.

ROAD FOREMAN

Gary asked permission to purchase \$20,000 more sand than was budgeted due to a lack in surplus.

John Quinn made a motion to authorize the purchase of an additional \$20,000 of sand than budgeted, seconded by Ira Allen. Motion passed: 3-0.

TOWN CHARTER

Based on feedback received at the informational meeting, the Board made a few changes to the draft. Some of the changes were: the auditors will remain elected positions; a committee will be included for the purpose of interviewing and recommending candidates to the Selectboard for the appointed positions of treasurer and delinquent tax collector; and the conflict of interest section will be replaced with language from Berlin's charter.

HEALTH INSURANCE PLANS

The Board discussed the options available. They are considering switching to a high deductible plan. A decision needs to be made within the next few weeks.

TOWN OFFICE VENTILATION

An estimate was received to improve air ventilation in the attic of the town office to reduce ice buildup on the eaves.

John Quinn made a motion to approve the estimate submitted by Hemond Roofing in the amount of \$861.00 to install vents and soffit to improve air ventilation, seconded by Ira Allen. Motion passed: 3-0.

MINUTES

John Quinn made a motion to approve the September 27, 2011, October 6, 2011 and October 13, 2011 minutes as written, seconded by Ira Allen. Motion passed: 3-0.

ADJOURN

The meeting adjourned at 10:43 p.m.

Respectfully Submitted,

Robert L. Bancroft, Chair
Westford Selectboard

Nanette Rogers
Town Clerk

TOWN OF WESTFORD
SELECTBOARD MEETING
GUEST LIST

Date: October 27, 2011

Name (please print)	Address
GREG BARNOWS	1797 VT Rte 128
Sarah Pinto	111 Madua Hill Rd
John Doane	5 Manley Rd
Leslie MacKenzie	864 Sorpespeck St - Burlington CB #13
Nancy Desany	305 Sundown Dr, Williston (CB #12)
DAVID A Gauthier	David Levesque 180 Huntley Rd
BILL FAY	27 Osgood Hill Rd, Essex Jct
John Campi	355 Huntley Rd, Westford
Steve Willard	191 Old #11 Rd
Randy Botala	408 Fleter Rd Fairfax
STEVE KNIGHT	23 NORTH RD WESTFORD
PAT HAUER	62 Brookside Rd
Eva Paquin	226 Huntley Rd
Ross Hughes	501 Pettingill Rd
Julie Elmore	249 Woods Hollow Rd