SPECIAL SELECTBOARD MEETING
December 29, 2011

Present:	John Quinn	Nanette Rogers
	Bob Bancroft	Charlotte Vincent
	Ira Allen	Gary Estus

Guests: None

The meeting was called to order by Bob Bancroft, Chair at 7:00 p.m.

BILLS
Bills were approved.

BUDGET
The Board and Gary discussed hours with regard to the hiring of an assistant road foreman. Gary will work full time through September and part time through the winter and spring. The Town will advertise the position with a start date in August or September.

The Board would like to present a budget with no more than an 8% increase. A discussion ensued for having separate articles for the capital expenditures, bookkeeper position and funds for assistance to implement the recommendations from Cota, CPA.

CAPITAL BUDGET
The Board reviewed with Gary the capital expenditures for the highway department. Gary feels the life span for the trucks should be reduced because they are not lasting as long. The capital budget will reflect an 11 year replacement plan.

ADJOURN
The meeting adjourned at 8:58 p.m.

Respectfully Submitted,

Robert L. Bancroft, Chair
Westford Selectboard

Nanette Rogers
Town Clerk